

THE INSTITUTE OF SCIENCE (MUMBAI) ALUMNI ASSOCIATION (ISAA) (Regd.)

Reg. No. Mumbai/ E-22070

alumni@iscm.ac.in

ISSA/ECM/2019/1

5th January 2019

Minutes of the Annual General Body Meeting held on 5th Jan 2019

The Annual General Body Meeting of the Institute of Science Alumni Association (ISAA) was held on 5th January 2019 at 3.30 P.M. in Room No. 21 at the Institute of Science, Mumbai, Madam Cama Road, Fort, Mumbai-400 032. The meeting which was scheduled to begin at 3.00 pm, was postponed due to lack of sufficient quorum and was held at the same venue at 3.30 pm. The meeting was attended by the 19 members.

Following members communicated their inability to attend the Meeting:

Dr. B. G. Kulkarni, Dr. Kumud K. and Dr. Aashish Chourey.

Dr. V. B. Helavi, Director, The Institute of Science, Mumbai welcomed the Alumni members. The meeting was chaired by Dr.S.B. Chaphekar, President, ISAA. Following business was transacted as per the Agenda:

1. The minutes of the AGM held on 18th February 2012 which were circulated earlier were presented by the Secretary Dr. Ambuja Udas. Dr. Anil Nimkar proposed and Dr. Sampoorna Mukherjee (Murty) seconded the motion. The minutes were unanimously approved by the AGM.
2. The Annual Report of the ISAA for the years 2012-2018 was presented by the Secretary, Dr. Ambuja Udas. Dr. Thakkar proposed that the Report be accepted. Dr. Lattoo seconded the motion. It was unanimously approved by the AGM.
3. The Accounts for the periods 2014-2015, 2015-2016, 2016-2017 and 2017-2018 were presented by the Secretary Dr. Ambuja Udas. Dr.Aruna Samant proposed and Dr. Anil Nimkar seconded the motion. The accounts were unanimously approved by the AGM.
4. It was suggested that M/s. Sabharwal and Associates be retained as auditors for 2018-2019. Their remuneration would be the same (Rs. 7500/-). Dr. Aparna Saraf proposed and Mrs. Shilpa Sabnis seconded the suggestion. The proposal was unanimously approved by the AGM.

5. After discussion, a new Executive Committee was nominated, comprising of the following office bearers and members:

President	: Dr. N.V. Thakkar
Vice President	: Dr. Pratapsinh Deshmukh
Hon. Secretary	: Dr. Aparna Saraf
Hon. Joint Secretary	: Mrs. Shilpa Sabnis
Treasurer	: Dr. B.M. Patil
Members	: Prof. A.D. Sawant
	: Dr. Nijen Desai
	: Dr. Sampurna Mukherjee (Murty)
	: Dr. Aruna Samant
	: Dr. Sushama Ambadekar
	: Dr. R. M. Patil
	: Dr. Ambika Joshi
	: Dr. Vinayak Parab
	: Prof. S. B. Chaphekar (Immediate past President)
	: Dr. Ambuja Udas (Immediate past Hon. Secretary)

Dr. Anil Nimkar proposed that the new Executive Committee be approved. The proposal was seconded by Dr. C. S. Lattoo and was unanimously approved by the AGM.

6. Any other items with the permission of the Chair:

(i) Prof. Chaphekar along with other alumni members made a few suggestions for the ISAA viz.

- a. There has to be a regular dialogue between the Alumni members.
- b. There were suggestions that the activities of the Institute be strengthened by the Alumni members.
- c. The Alumni members have to be more proactive with respect to providing research ideas to students, enabling interaction of students with industries and also with respect to placement of students.
- d. The Alumni Association should take steps to provide help to the economically backward or needy students.
- e. The Director, The Institute of Science provided details about the space problems and the various constraints due to space (occupied by the National Art Gallery and the Institute of Forensic Sciences) at the Institute and requested the Alumni members to come forward and take up these issues with the higher authorities for resolving them.
- f. It was also suggested that the ISAA members should be invited to the various programs and cultural events (wherever ISAA is involved).

- g. It was also suggested that Form 15 G/H should be submitted every year.
- h. Prof. A.D. Sawant suggested that ISAA being one of the main stake holders, should provide every possible assistance in maintaining the repute of the Institute.
- i. There were suggestions for holding various courses at the Institute for the benefit of the students. To name a few, Dr. Chaphekar suggested involvement of the ISAA in the activities of the Marathi Bhasha Sanchalanalay in development of a 'Vishwakosh' (already being carried out in Botany, to be expanded to other subjects as well); secondly, a course in solid waste management has been proposed by Dr. Ameya Sahu.
- j. There was a suggestion to include the number of members attending the AGM in the minutes of the meeting.

(ii) Prof. N. V. Thakkar, the President designate, addressed the AGM, thanked the members for the trust shown in him and the new Committee members. On behalf of the new Committee, he promised that he and his team will try to do their best to be helpful to the Institute. He also placed on record the appreciation for the good work and the efforts put in by the outgoing President, Hon. Secretary, other office bearers and the Committee members despite limitations. He made a few suggestions, like:

- a. All the communications from ISSA may also be addressed to the Trustees.
- b. More alumni should be enrolled as members of the ISAA.
- c. The funding/financing of activities by the ISAA is important; is in the interest of students and needs to be strengthened by the alumni members.
- d. ISAA can also explore other activities which can be useful for the students and the staff of The Institute, and will also be satisfying to the Alumni members.

(iii) It was decided to have the first meeting of the new Executive Committee of ISAA on Saturday, the 16th February 2019 at 3.00 pm. in Room No. 21 at The Institute of Science, Madam Cama Road, Mumbai -400032.

7. The meeting concluded with the Vote of Thanks to the Chair, proposed by Dr. Bhavita Chavan.

5th January 2019



Dr. N. V. Thakkar
President, ISAA



Dr. Aparna Saraf
Hon. Secretary, ISAA

**THE INSTITUTE OF SCIENCE (MUMBAI)
ALUMNI ASSOCIATION (ISAA)(Regd.)**

Regn. No. Mumbai/E-22070

ISSA/ECM/2019/2

NOTICE FOR THE EXECUTIVE COMMITTEE MEETING

The Executive Committee Meeting (ECM) of The Institute of Science (Mumbai) Alumni Association (ISAA) will be held on Saturday, the 16th February 2019 at 3.00 p.m. in Room No. 21, The Institute of Science, 15, Madam Cama Road, Mumbai-400 032. All the EC members are requested to make it convenient to attend the Meeting.

AGENDA

1. To confirm the Minutes of the last ECM held on 3rd December 2011
2. To consider the ways and means to increase the membership of the ISAA.
3. To consider raising the funds for activities of ISAA.
4. To consider the activities for the Centenary Year Celebrations at The Institute.
5. Any other matter with the permission of the Chair.



5th February, 2019.

Dr. Aparna A. Saraf
Hon. Secretary

N. B.:

- i) Though this is an EC meeting, all the interested alumni are welcome to attend the meeting, participate in the deliberations and give their suggestions.
- ii) A confirmation of your presence at the Meeting through WhatsApp/Email alumni@iscm.ac.in at your earliest will be highly appreciated.
- iii) Draft Minutes of the last AGM held on 5th January 2019 (subject to confirmation at the next AGM) are enclosed herewith for information.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2019/3

February 16, 2019.

MINUTES OF THE ISAA EXECUTIVE COMMITTEE MEETING HELD ON 16TH FEBRUARY, 2019

A meeting of the Executive Committee of ISAA was scheduled on February 16, 2019. In view of the forthcoming centenary year of the Institute and the overwhelming response received and interest shown by the alumni, it was decided to welcome all alumni to attend the meeting, participate in discussion and give suggestions which can then be taken up for consideration in the ECM. The Notice of the Meeting, draft Minutes of the AGM held on 5th Jan, 2019 were placed on the Whatsapp group for the information of the alumni.

Accordingly, general meeting of the alumni was held on 16th February 2019 at 3.00 p.m. in Room No. 36 at The Institute of Science, Mumbai, Madam Cama Road, Fort, Mumbai-400 032. Alumni and was chaired by Prof. N. V. Thakkar, President, ISAA.

Dr. Aparna Saraf, Hon. Secretary, ISAA, welcomed the alumni. She acknowledged the praiseworthy contribution made by the esteemed alumni in their own field of work as also to the society in their own way. She also appreciated the expression of many alumni on the WhatsApp group of their memories and importance of the years spent by them at this esteemed institution.

At the outset, Dr. Saraf informed that the Alumni Association was initiated in Sept 2002 during the tenure of the then Director Prof. M.M. Salunkhe and through the efforts of Alumni, has grown roots with a structure and stability. She also informed that a new Executive Committee was formed in the AGM held on 5th January 2019 with Dr. N.V. Thakkar as the President of the Association. Under his leadership the Alumni Association has once again decided to put its best foot forward.

1. Dr. Thakkar addressed the alumni members. He said it was heartening to see the overwhelming response by the alumni and their expression of acknowledgement of the role of the Institute in their life and career. He emphasized on the need for efforts by all concerned towards restoring the past glory of the Institute. Considering the role Alumni Association can play in the life of the students of the Institute, he appealed to keep the Alumni Association continually active. He then read out a few of the important objectives in the constitution of the ISAA and stressed on working on those objectives (available on WhatsApp Groups). Being a unique Institute and amongst the oldest in the western region, he mentioned that the current number of enrolled members (250) is indeed much less and therefore enrolment of new members and fund raising are the main aims which will be strongly pursued by the Alumni Association.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

He requested that alumni who were not yet the members of ISAA can become member by logging on to the Institute of Science website (www.iscm.ac.in). Dr. Thakkar said that the Executive Committee of ISAA would chalk out the various support areas and activities based on the suggestions of the alumni members and post them on the WhatsApp group of the ISAA. He appealed to the Alumni members for their support on various aspects which need not only be monetary but could also be through various other activities including, but not limited to, broadening the alumni base, participation in teaching, lectures/discussions in the field of expertise, supporting events like RSM, competitions, organizing industrial visits, placement/internship of students etc.

2. Dr. Pratapsinh Deshmukh, Vice President ISAA and an industrialist, expressed his gratitude to his alma mater for all the success he has achieved in life so far. He also expressed his support to the various endeavors of ISAA.
3. Dr. Vasant Helavi Director, The Institute of Science, provided insights about RUSA and the new cluster University, 'Dr. Homi Bhabha University' being formed with The Institute of Science being the lead Institute in the cluster, suggesting roles alumni could play in the newly formed cluster University.
4. Dr. Aparna Saraf read out the suggestions made by Dr. Chaphekar (immediate past President, ISAA), about the various areas where he could offer support to the students at the Institute. Viz.
 - a. Science writing in Marathi and contribute to Vishwakosh (already started in Botany, can extend to Environment).
 - b. Practical training in conducting Nature trails (at Maharashtra Nature Park, Dharavi).
 - c. Orienting students for conducting a campaign for water conservation (especially as NSS programme).
 - d. Lectures for applying Botanical solutions for environmental upgradation - esp. Green Belt Development, restoration of derelict lands (as basis for professional approach entrepreneurship).(Note: a and b also carry token honorarium in proportion to the output).

Dr Saraf also mentioned that Dr C S Lattoo was actively involved in taking annual excursions of the Botany department without taking any honorarium.

5. Dr. Raj Mehta, one of the oldest alumni present at the meeting, acknowledged the ISAA and mentioned his pleasure to be associated with the various activities at the Institute.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

6. Dr. A.D. Sawant acknowledged the revival of the ISAA, mentioning the need to introspect and find ways to strengthen the ISAA with increase in enrolment of more members to the ISAA. He appealed to members to form various committees to support Alumni through fellowships, fund raising and also through initiation of more endowment chairs and other help from various industries. He mentioned about the Golden Jubilee Trust Fund owing its existence to the Institute alumni and appealed to the alumni of Institute to contribute to various aspects at the Institute. He stressed on the potential of Institute alumni and how overseas alumni could also support through contributions and fund raising. Dr. Sawant also suggested that the expertise of the Alumni could also be made use of in form of invited lectures to students (due to new faculty not being recruited early). He mentioned how the impression of past students is equally important as the present students in accreditation through NAAC, which in turn would help the Institute in acquiring more funds and appealed the alumni to support in these endeavors. Dr. Sawant mentioned about the Golden Jubilee and Diamond Jubilee issues of the Institute of Science magazine and suggested how the members of ISAA could make their contributions in form of reminiscences or memoirs in the Institute of Science centenary issue, stressing on bridging the gap between the earlier issues and the centenary issue. Dr. Sawant also suggested the need to appoint a committee to nominate distinguished alumni and requested the Director to felicitate the distinguished alumni at the centenary celebrations of the Institute (as an example, he mentioned nominating an 'Alumni Association Fellow', chosen by the governing council. In a nutshell, he appealed to all to work hard to make the centenary celebrations at the Institute a grand success.
7. Dr. M.M. Bapat mentioned about the paucity of staff members and excess work load on the existing staff members. She suggested to chalk out the type of help which the Institute expects from its alumni (may be in teaching, practicals or through arrangement of industrial visits) and put forth the same to the Alumni members through the Director in order to enable the alumni members to extend their support wherever required. Dr. Bapat also mentioned that most of the alumni would only be happy to help without any remuneration for their support but requested only a nominal TA to be provided for the same.
8. Dr. Amol Jadhav said he belongs to Pharma industries dealing with FDA liaisons. He volunteered to help anyone interested in these processes as well as to support the ISAA for various activities.
9. Mr. Anand Mistry, volunteered to help anyone interested in teaching. He further suggested that the lectures taken or arranged at the Institute could be recorded and put on the websites.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

10. Dr. Uday Naik suggested the ISAA could publish a Directory of Alumni which may include the field a person belongs to, contributions he can make and support alumni. He suggested that the ISAA could chalk out programs for the centenary year and how the alumni could help. He also mentioned how alumni could volunteer, citing example of Dr. Sunil Manjrekar, flown in from Dubai to address a gathering in Mumbai.
11. Dr. Aashish Chourey suggested forming a LinkedIn group of the alumni members where interested alumni could join voluntarily. He suggested the Institute to list the help it requires from its alumni. He further suggested organizing invited lectures by distinguished alumni which can be of a great help to the current students in learning various subjects. He recommended arranging a lecture by Prof. A. P. Sathe on Quantum Mechanics.
12. Dr. Sudesh Bhagwat seconded Dr. Aashish Chourey's opinion on Institute putting forth requirement for support from alumni members. Dr. Bhagwat volunteered to help with the repair work of the existing solar panels at the Institute. He was somewhat critical about the response he received to his offer for help in the past.
13. Dr. Sheela Malve suggested inviting distinguished personalities from different industries to interact with the students. Dr. Malve mentioned about her involvement in taking lectures at the Institute even after her retirement which was acknowledged and appreciated by one and all present in the meeting. She also mentioned about the need to conduct campus interviews.
14. Dr. Razia Manjrekar suggested a feed ahead (fast forward and face forward approach) in life, taking a positive approach to support Institute keeping the students abreast with the various developments in industries.
15. Dr. Rupesh Gaikwad stressed on the need to have a strategic planning committee. He reemphasized on Institute making suggestions for support from alumni and also suggested the need to know more about the cluster University being formed so that a substantial contribution could be made by the Alumni about the same.
16. Dr. Thakkar suggested that the best approach by the alumni members would be to provide support to Institute staff and students whenever and in whatever way they need.
17. Prof. Mendhulkar further mentioned that the cluster in no way would affect the independent statuses of the different constituent colleges therein but only enhance the



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

status through introduction of various reforms. He suggested inviting alumni to chair important positions in the new University, providing suggestions to the governing bodies in the cluster.

18. Dr. Sajith Chandran seconded the earlier suggestions of knowledge sharing by retired teachers to come back to Institute without charging any remuneration for the same. He suggested arranging invited lectures on emerging topics bridging the gap between industry and academia. Dr. Sajith made suggestion for reviving research through development of an incubation cell wherein industry based alumni could support research activities with the help from faculty at the Institute. Dr. Thakkar thanked the alumni for their suggestions and assured that based on the suggestions, various areas of support and activities will be worked out. The same will also be placed on the alumni groups.

All present at the meeting then observed silence for two minutes as tribute to those soldiers martyred in the recent terrorist attack at Pulwama.

The meeting concluded with a vote of thanks to all those present and to the Chair proposed by Mrs. Shilpa Sabnis (Hon. Jt. Secretary, ISAA).

16th February 2019

Prof. N. V. Thakkar

Chairman

Dr. Aparna A. Saraf

Hon. Secretary



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

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ISSA/ECM/2019/4

2nd March, 2019.

NOTICE FOR THE EXECUTIVE COMMITTEE MEETING

The Executive Committee Meeting (ECM) of The Institute of Science (Mumbai) Alumni Association (ISAA) will be held on Saturday, the 16th March 2019 at 2.30 p.m. in Room No. 21, The Institute of Science, 15, Madam Cama Road, Mumbai-400 032. All the EC members are requested to make it convenient to attend the Meeting.

AGENDA

1. To confirm the Minutes of the last ECM held on 16th Feb 2019.
2. To consider the Agenda of the deferred ECM of 16th Feb. 2019.
 - i. To confirm the Minutes of the last ECM held on 3rd December 2011.
 - ii. To consider the ways and means to increase the membership of the ISAA
 - iii. To consider raising of funds for the activities of ISAA
 - iv. To consider the activities for the Centenary Year Celebrations of the Institute.
3. To accept ISAA accounts from the outgoing Treasurer Dr. Bhavita Chavan, place the same on record and apprise the members on the current financial status (Dr. BM Patil).
4. To consider views/suggestions received in the 16th Feb meeting and identify the areas in which alumni can be helpful.
5. To identify broad areas in which Institute staff and students would welcome helping hand from alumni.
6. To consider the ways and means to increase the database and membership of the ISAA.
7. To consider forming committees for raising of funds to support ISAA activities.
8. To identify activities wherein ISAA can participate/organise/support the activities during the Centenary Year Celebrations at The Institute.
9. To identify areas wherein ISAA has been supporting/can continue to support events/activities at the Institute.
10. To approve the Report on the Past Activities of ISAA.
11. Any other matter with the permission of the Chair.

2nd March, 2019.

Dr. Aparna A. Saraf
Hon. Secretary

N. B.:

- i) If there is no Quorum at 2.30 p.m., the meeting shall be adjourned. The adjourned meeting shall be reconvened at 3.00 p.m. on the same day at the same venue and there shall be no quorum requirement. The business transacted at the said meeting shall be valid.
- ii) A confirmation of your presence at the Meeting through WhatsApp/Email alumni@iscm.ac.in at your earliest will be highly appreciated.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2019/5

March 16, 2019.

MINUTES OF THE ISAA EXECUTIVE COMMITTEE MEETING HELD ON 16TH MARCH 2019

A meeting of the Executive Committee of ISAA was held on 16th March 2019 in the Conference Room at 2.30 pm.

Following EC members were present for the meeting:

Prof. Vasant Helavi, Prof N.V. Thakkar, Dr. Aparna Saraf, Dr. B.M. Patil,
Dr. Sampurna Mukherjee Murti, Dr. R. M. Patil, Dr. Vinayak Parab, Prof S.B.
Chaphekar, Dr. Ambuja Udas and Dr S. R. Tendulkar.

Dr. V. V. Mulwad, Prof. Yawale, Prof. Mendhulkar, and Mr. Rajendra Choure attended the meeting as invitees. Prof A. D. Sawant conveyed his inability to reach on time. Dr Anil Nimkar, Shri P.G. Deshmukh, Dr Aruna Samant and Dr. Sushma Ambadekar communicated their inability to attend the meeting due to prior commitments.

Following business was transacted with Prof. N. V. Thakkar in Chair.

1. The Minutes of the General Meeting and the EC Meeting held on the 16th February 2019 were presented by the Secretary Dr. Aparna Saraf. The minutes were unanimously approved by the EC committee.
Prof. S B Chaphekar proposed and Dr S R Tendulkar seconded the motion.

2. It was decided to take up the Agenda of the deferred ECM of 16th Feb 2019 along with the agenda items of today's meeting as the items overlapped. The Minutes of the ECM of 3rd December 2011 were approved.

3. (i) Dr. B M Patil informed that the documents related to ISAA accounts were handed over by the out-going Treasurer Dr. Bhavita Chavan. On the basis of the information provided by Dr. B M Patil, Prof N V Thakkar apprised the members on the current financial status of the Association as on 16th March 2019 as follows:

Amount in FD's: Rs 2,50,000/-
Amount in saving bank account: Rs 75,563/-



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

(ii) Following Resolution was proposed and passed unanimously in respect of operation of the bank account.

“Resolved...

--that the bank account (A/c No. 03860100116041) of The Institute of Science Alumni Association with the UCO Bank, Mafatlal Centre, Nariman Point Branch, Mumbai be operated by the following office bearers of the Association, who are hereby authorized for the purpose:

Prof. N. V. Thakkar	President
Dr. Aparna Saraf	Hon. Secretary
Dr. B. M. Patil	Treasurer

--that the account be operated **JOINTLY** by Dr. B. M. Patil (Treasurer) **AND** either Dr. Aparna Saraf (Hon. Secretary) **OR** Prof. N. V. Thakkar (President).

--that this resolution be communicated to the UCO Bank and shall remain in force until notice in writing of its withdrawal, or cancellation is given to the Bank by the Association.

Proposed by Dr. Sampurna Mukherjee Murti, seconded by Dr. AmbujaUdas.

Passed unanimously.

(iii) It was unanimously decided to transfer Rs 50,000/- to FD from the saving account. Dr B M Patil was requested to do the needful.

(iv) It was also decided that, Dr Aparna Saraf and Dr B M Patil would be the new signatories for all financial transactions. All financial transactions would take place **ONLY** with prior permission of the President of ISAA, Prof N V Thakkar, either through written communication or through email.

(v) The current membership status as on 16th March 2019:

<u>Membership</u>	<u>Total Strength</u>	
Patron members	7	
Life Members	230	
New enrolled life members	<u>22</u>	(After 5 th January 2019)

Total Life Members: **252**



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

4. With regards to identifying the areas in which the alumni can be helpful, it was proposed that Dr Anil Nimkar and Mr Nijen Desai to be contacted for industrial visits; Dr. Gaitonde to be contacted for Fisheries, Dr. Amiya Sahu to be contacted for solid waste management, Dr. Prabuddha Ganguly and Dr. Vaishali Palwankar to be contacted for IPR and Patent Law.

✚ Alumnus Kartik Jogi sent in a brief proposal for workshop where a pre-structured program on developing vision for self-identifying interference can be done for students. It was decided to conduct a Pre-structured program on developing a vision for self and identifying interferences. It would be divided into two sessions, one for developing “Self” and the other on “Corporate Connect”. The group size would be of 20 students’.

✚ Prof. Thakkar informed the members that Dr Ashish Chourey has formed the first overseas group of ISAA, The North America Cell of ISAA.

5. Dr. Saraf informed that in response to a questionnaire, the students of Institute sent in their expectations from ISAA wherein they expected an interaction with the alumni, visits to industry, placements and training programmes, invited lectures to be conducted by ISAA.

✚ Prof Yawale informed that Alumnus Rekha Krishna Swamy Prasad (1969 batch) has donated Rs 1 lakh corpus fund for cash prize to be given to Physics topper. The donation was routed through the I.Sc. Golden Jubilee Trust Fund.

6. It was decided to appeal all the alumni to send the contact details of the alumni they know to increase the database and also request them to become members of ISAA.

7. After discussion, it was decided to first concentrate on increasing the membership before embarking on the fund raising which can be discussed in next ECM. Dr. B M Patil was requested to draft an appeal for donations.

8. It was unanimously decided that ISAA would carry out fund raising activities during the centenary year celebrations. Several alumni to be approached personally for the same. Dr B M Patil put forth the idea of creating Centenary Trust Fund. Prof Helavi indicated that events like conferences, workshops, seminars etc may be organized by the Institute/departments throughout the year as a part of centenary celebrations. It was also decided to hold an International Conference at the Institute as a part of the centenary year celebrations. This conference could be in collaboration with the Alumni Association.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

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9. The Association also decided to continue supporting the activities at Institute. The prizes for RSM-2019 would be sponsored by ISAA. An amount of Rs 7500/- was sanctioned for the same. Dr. Saraf informed that the Debate and Elocution competitions held on 26th February 2019 were also sponsored by ISAA. Alumni also judged these events. Mr. Rajandra Choure informed that alumni from the Microbiology Department had started delivering lectures for the benefit of students. Alumnus Ms. Shriya Sare from Cipla delivered a talk on Career options for Life Science students. This lecture series by alumni would be conducted on every Saturday. The initiative was appreciated by all present.

10. The Report of the past activities of ISAA along with the names of the Trustees and past EC members, were accepted and unanimously approved. It was decided to post the reports on the ISc website.

The meeting concluded with Vote of Thanks to the Chair.

16th March 2019

Prof. N. V. Thakkar

Chairman

Dr. Aparna A. Saraf

Hon. Secretary

**THE INSTITUTE OF SCIENCE (MUMBAI)
ALUMNI ASSOCIATION (ISAA)(Regd.)**

Regn. No. Mumbai/E-22070
ISSA/ECM/2019/6

NOTICE FOR THE EXECUTIVE COMMITTEE MEETING

The Executive Committee Meeting (ECM) of The Institute of Science (Mumbai) Alumni Association (ISAA) will be held on Tuesday, the 30th April 2019 at 2.00 p.m. in Room No. 21, The Institute of Science, 15, Madam Cama Road, Mumbai-400 032. All the EC members are requested to make it convenient to attend the Meeting.

The detailed agenda will follow soon.

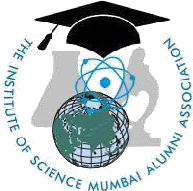
26th April, 2019.



Dr. Aparna A. Saraf
Hon. Secretary

N. B.:

- i) If there is no Quorum at 2.30 p.m., the meeting shall be adjourned. The adjourned meeting shall be reconvened at 3.00 p.m. on the same day at the same venue and there shall be no quorum requirement. The business transacted at the said meeting shall be valid.
- ii) A confirmation of your presence at the Meeting through WhatsApp/Email alumni@iscm.ac.in at your earliest will be highly appreciated.



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ISSA/ECM/2019/7

April 30, 2019.

MINUTES OF THE ISAA EXECUTIVE COMMITTEE MEETING HELD ON 30TH APRIL 2019

A meeting of the Executive Committee of ISAA was held on 30th April 2019 in the Conference Room at 2.00 pm.

As there was no quorum, the meeting was deferred and reconvened at 2.30 p.m.

Following EC members were present for the meeting:

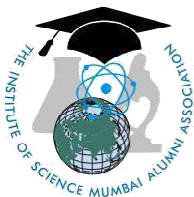
Prof. Vasant Helavi, Prof N.V. Thakkar, Dr. Aparna A. Saraf, Dr. B.M. Patil, Prof S.B. Chaphekar, Mr. Anil Nimkar. Prof. Mendhulkar and Dr. S.B. Kulkarni attended the meeting as invitees.

Dr. Ambuja Udas, Dr.Aruna Samant, Mrs. Shilpa Sabnis, Dr. Satish Tendulkar and Dr. Sampurna Mukherjee Murti communicated their inability to attend the meeting.

Following business was transacted with Prof. N. V. Thakkar in Chair.

1. The Minutes of the General Meeting and the EC Meeting held on the 16th March 2019 were presented by the Secretary Dr. Aparna Saraf.
Mrs. Shilpa Sabnis pointed out through message that she was unable to attend the previous meetings as she was on medical leave.
Prof. S B Chaphekar proposed and Mr. Anil Nimkar seconded the motion.
The Minutes were unanimously approved by the EC.
- 2&6. Dr. Aparna A. Saraf presented the Annual Report of ISAA for the year 2018-19. The report was unanimously accepted and approved by the EC committee. It was decided to post the report on the ISc website and on the ISAA WhatsApp groups.
3. Dr. Saraf also updated on the ISAA membership. She informed that 34 new alumni members had paid membership and registered till 30th March 2019 after the constitution of new committee on 5th January 2019.
4. Dr. B M Patil informed regarding the current financial status of the association as on 31st March 2019 as follows
Amount in FD's: Rs 2,50,000/-
Amount in saving bank account: Rs 82352.25/-

He further informed that transfer of Rs. 50,000/- from SB A/c to FD as decided in the ECM of 16th March 2019 could not be done as some bank formalities were



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

incomplete; these formalities will be completed and the amount will be transferred to FD at the earliest.

Dr. B.M Patil was requested to prepare and present the statement of account for the financial year 2018-19 to ensure further submissions to authorities in time.

5. Prof. N.V. Thakkar apprised the members regarding the status of pending matters of ISAA with the Charity Commissioner's Office. He informed that after obtaining consent from the EC Members by circulation, Dr. Ambuja was authorized to pursue the pending matters. Accordingly, she had submitted through the CA the requisite documents for account submission, application for condonation of delay and verification for the financial year 2016-17. She was now following up with the process for the financial year 2015-16 and 2014-15.

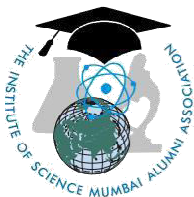
Prof. Helavi suggested appointing a common CA for ISAA, Golden Jubilee Trust Fund & Institute of Science.

6. Annual Report 2018-19: Already clubbed and considered along with item no. 2 above.
7. It was decided to form a Students Whatsapp group to increase their interaction and involvement with ISAA and for smooth conduct of ISAA activities. Dr. Aparna suggested that Mr. Shubham Tanpathak (M.Sc.–I Botany) and Mr. Avik Roy (M.Sc.–I Microbiology) along with 05 other students would be the student representative of ISAA.

It was also decided to form WhatsApp Group of all HoDs/Sections so that information on all ISAA activities can be posted on this group for their information, participation and for further communication to the students of their departments/sections.

8. Discussion on further course of action:

- i. After discussion, it was decided to concentrate on increasing the membership of the association with a target of at least 1000 members during the centenary year. Several interested alumni like Dr. Rupesh Gaikwad and Dr. Sajith may be requested to work towards this. It was also suggested that fund collection may also be started. Dr. B M Patil was once again requested to draft an appeal for donations at the earliest.
- ii. For “Vidnyan Sanstha Ratna Award” and “Achievers Award” during the year 2019-20, constitution of two separate committees was proposed by Prof. Thakkar. It was unanimously accepted by the EC members. It was decided to bring the item for discussion and appropriate decision in the next ECM.




THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

- iii. It was proposed to host a contributory Alumni Dinner during which the awardees would be felicitated.
 - iv. Following a discussion on the areas in which the ISc staff/students may welcome cooperation from the alumni and the areas in which the alumni can be helpful, it was decided to place the same on the ISAA groups for consideration of the alumni.
 - v. Following tentative activities were also proposed during the year 2019-20, the details of which can be worked out in course of time.
 - a) Lecture sessions on “Examination Reforms for Teachers” by Prof. N.V. Thakkar & Prof. Vasant Helavi.
 - b) Orientation Session on “Facilitating analytical measurements: Application focus” followed by a workshop on Instrumentation by Mr. Anil Nimkar in collaboration with Joshi-Soman Memorial.
 - c) A workshop “Presentation skills” by Mr. Anil Nimkar.
 - d) A Workshop on “HPTLC- A tool for Chromatographic Analysis of Phytochemicals”, by Dr. Aparna A. Saraf in collaboration with Anchrom, India
 - e) A session on water management (Water is Life) by Prof. S.B. Chaphekar.
 - f) Nature Trail at Mahim Nature Park by Dr. C.S. Lattoo.
 - g) A session on “Paper Setting for Examinations” by Prof. N. V. Thakkar.
 - h) Scientific writing for encyclopedia (Marathi Vishwakosh) for students of Botany and Environmental Science by Prof. S.B. Chaphekar.
 - i) Invite new entrepreneur (alumni) to hold workshops/share their experiences.
 - j) More activities can be proposed and considered in future ECMs.
9. Any other matter with the permission of the Chair:
- i) The Director Prof. Helavi was requested to present an outline of the activities being planned during the centenary year so that the ISAA can consider what cooperative role it can play and what additional complimentary activities it can plan.
 - ii) ISAA can give its suggestions on centenary celebrations to the Director for consideration.

The meeting concluded with Vote of Thanks to the Chair.


Prof. N.V. Thakkar

Chairman



Dr. Aparna Saraf
Hon. Secretary



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISAA/2019/8

15th May, 2019.

MINUTES OF THE MEETING HELD ON 15TH MAY 2019

A meeting was held in Conference Hall, The Institute of Science on 15th May 2019 at 3:00 pm. The meeting was attended by:

Prof. Vasant Helavi, Prof. N.V. Thakkar, Dr. Aparna Saraf, Dr. Sushma Ambadekar, Dr. B.M. Patil and Dr. V. D. Mendhulkar.

Dr. Viswaraja Sasikumar, Dr. Saju Shanmughan, Directors, Mavelin Trade & Consultancy Pvt. Ltd. and Mr. Supriyo Das from Bajaj Electricals attended the meeting to present and discuss their proposals. Dr. Venketesh, also an alumnus, was unable to attend the meeting as he was travelling back to his HQ but had sent a write up.

On request, Dr. Vishwaraja and Dr. Venketesh had sent brief write-ups on their background and proposals, which were circulated to all the members of the ISAA Core Group.

All the proposals were taken up for discussion:

Dr. Viswaraja proposed conducting of "Lab" & "Non-Lab" sessions on Instrumentation and on other topics at the Institute. It was proposed that 7 days workshop/course required by PhD students for their coursework can be conducted by Dr. Viswaraja and his team. This would benefit the PhD students of the Institute as well as those carrying out research at different research centres/colleges in Mumbai. Prof. Thakkar suggested that Dr. Anil Nimkar, also an alumnus, can be involved in this 7-days workshop/course as Dr. Nimkar and Dr. Vishwaraja are known to each other. The revenue generated through this activity would be donated to the Alumni Association after deducting the expenditure incurred on the activity. Dr. Viswaraja would plan the lab/non-lab sessions and the 7-day workshop in consultation with Dr. Nimkar and send the proposal at the earliest, preferably by next week, as the Institute will require to seek approval and recognition from Staff Administrative College for the proposal of 7-day activity.

While discussing the proposal by Dr. Venketesh, Dr. Aparna indicated that she would like to collaborate with him as she was working in the same area. She would interact with him for the purpose. It was also decided that the write-up by Dr. Venketesh should be circulated to heads and faculty of chemistry, biochemistry and microbiology departments with request that interested faculty can get in touch with Dr. Venketesh. In telephonic talk, Dr. Thakkar has invited Dr. Venketesh to visit Institute for further interaction with staff and students.

Alumnus Mr. Kartik Jogi had proposed an activity for Solid Organic Waste Management at The Institute of Science, involving Bajaj Electricals Ltd. Mr. Supriyo Das



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

from Bajaj Electricals presented the work proposal which would involve the NSS students. It was decided that Dr.Sushma Ambadekar, NSS Coordinator, would begin the activity in the month of June 2019, by which time then Bajaj Electricals would carry out an audit of the waste generated and accordingly install tumblers for composting at the Institute. They would train the NSS students & Canteen Staff to use the compost bins. A regular supervision after every 3 months would be carried out by Mr. Das.

Prof. Vasant Helavi promised to extend all the help, facilities and cooperation from the Institute.

Dr. Aparna Saraf informed that Dr. Ajit Godbole, MD, Anant Pharma & Dr. Mangesh Chatre have requested to conduct campus interviews for Organic Chemistry students. Accordingly students have forwarded their CV's to Anant Labs.

It was also proposed to hold the alumni meet-cum dinner in the first week of June 2019 to enable an interaction with the new VC of the cluster university Hon. Prof. Suhas Pednekar and also discuss the further course of activities to be conducted during the centenary year.

Dr. B.M. Patil informed that online transfer of Rs. 8,850/- to M/s. Sabharwal Associates towards professional fees for submission of Charity Commission Returns 2014-15, 2015-16 & 2016-17, and of Rs. 900/- to Dr.Ambuja Udas as the cost of Notorization of Condonation Appeals for the said three years (300*3) was completed.

Prof. N. V. Thakkar
Chairman

Dr. Aparna A. Saraf
Hon. Secretary

**THE INSTITUTE OF SCIENCE (MUMBAI)
ALUMNI ASSOCIATION (ISAA)(Regd.)**

Regn. No. Mumbai/E-22070

ISSA/ECM/2019/9

NOTICE FOR THE EXECUTIVE COMMITTEE MEETING

The Executive Committee Meeting (ECM) of The Institute of Science (Mumbai) Alumni Association (ISAA) will be held on Saturday, the 27th July 2019 at 2.00 p.m. in Room No. 21, The Institute of Science, 15, Madam Cama Road, Mumbai-400 032. All the EC members are requested to make it convenient to attend the Meeting.

AGENDA

1. Confirmation of the Minutes of the last ECM held on 30th April 2019.
2. Apprise on the Meeting held on 15th May 2019.
3. Report on the activities since last EC meeting.
4. Other Activities being planned: a) Alumni Meet: Interaction with the Hon'ble VC on 3rd Aug 2019, b) Workshop on Instrumentation, c) Other activities.
5. Update on the ISAA membership and formation of a Committee for increasing membership.
6. Update on financial matters; Statement of Income & Expenditure for FY 2018-19.
7. Formation of a Committee for Fund Raising
8. Discussion/Planning on Vigyan Sanstha Ratna Awards.
8. Any other matter with the permission of Chair.

21st July, 2019.



Dr. Aparna A. Saraf
Hon. Secretary

N. B.:

- i) If there is no Quorum at **2.00 p.m.**, the meeting shall be adjourned. The adjourned meeting shall be reconvened at **2.30 p.m.** on the same day at the same venue and there shall be no quorum requirement. The business transacted at the said meeting shall be valid.
- ii) A confirmation of your presence at the Meeting through WhatsApp Message/Email alumni@iscm.ac.in at your earliest will be highly appreciated.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2019/10

August 16, 2019.

MINUTES OF THE ISAA EXECUTIVE COMMITTEE MEETING HELD ON 16TH AUGUST 2019

A meeting of the Executive Committee of ISAA was held on 16th August 2019 in the Conference Room at 1.00 pm.

Following EC members were present for the meeting:

Prof. N.V. Thakkar, Dr. Aparna A. Saraf, Prof. A.D. Sawant, Dr. Sampurna Mukherjee Murti, Dr. Satish Tendulkar, Prof. S.B. Chaphekar, Dr. Ambuja Udas, Dr. B.M. Patil, Mrs. Shilpa Sabnis and Dr. Vinayak Parab.

Dr. Bapat, Dr. K.V. Hippalgaonkar, Dr. Mulwad, Dr. Rupesh Gaikwad and Prof. Mendhulkar attended the meeting as invitees.

Dr. Jairam Khobragade also attended the meeting.

Dr. Anil Nimkar, Dr. Gayatri Barabde, Dr. Sushma Ambadekar and Dr. Sajith communicated their inability to attend the meeting

Following business was transacted with Prof. N. V. Thakkar in Chair.

1. The minutes of meeting held on 15th May 2019 were presented by the Secretary Dr. Aparna Saraf.
The minutes were unanimously approved by the EC.
2. Prof. N. V. Thakkar apprised the members regarding the financial status of ISAA and submitted statement of income & expenditure 2018-19.
3. A resolution was passed to include Dr. Jairam Khobragade, Director, as an Ex-officio member of the ISAA.
4. This being a centenary year of the Institute, it was decided to send a proposal to government, the plan for which will be given by ISAA.
5. Formation of following three committees was proposed

i. Membership Committee:

Dr. Rupesh Gaikwad (Coordinator)
Prof. Mendhulkar
Dr. R.M. Patil
Dr. Gayatri Barabde
Dr. Sushma Ambadekar
Dr. Selby Jose
Dr. Rupendra Jadhav
Dr. Shekhar Jadhav
Dr. Yuvraj Malghe
Dr. Vinayak Parab
Dr. Sajith Chandran
Mrs Shilpa Sabnis



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ii. Fund raising Committee

Dr. A.D. Sawant (Coordinator)
Dr.K.V.Hippalgaonkar
Dr. V.V. Mulwad
Dr. Mrunal Bapat
Prof. N.V. Thakkar
Dr. Aparna Saraf

iii. Vidnyan Sanstha Ratna Award Committee

Prof. S.B. Chaphekar (Coordinator)
Dr. K.V. Hippalgaonkar
Dr. Ambuja Udas
Prof. N.V. Thakkar
Dr. Aparna Saraf

6. Following lectures were proposed by alumni
- Periodic Table by Dr Rupesh Gaikwad
 - Potential to Performance by Dr. Razia Manjrekar
 - Waste to Energy by Dr. A.D. Sawant
 - Examination reforms by Prof. N.V. Thakkar

Dr. Mrunal Bapat & Dr. Sampurna Mukherjee would convey their topics at a later date.

The meeting concluded with a vote of thanks to the chair.

Prof. N. V. Thakkar
Chairman

Dr. Aparna A. Saraf
Hon. Secretary



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2019/11

14th October, 2019

NOTICE FOR THE EXECUTIVE COMMITTEE MEETING

The Executive Committee Meeting (ECM) of The Institute of Science (Mumbai) Alumni Association (ISAA) will be held on Saturday, 19th October 2019 at 2.00 p.m. in Conference Room, The Institute of Science, 15, Madam Cama Road, Mumbai-400 032.

All the Trustees and EC Members are requested to make it convenient to attend the Meeting and confirm their presence at the earliest.

AGENDA

- ✚ Confirmation of Minutes last ECM held on 16th August 2019.
- ✚ Update on activities since last meeting.
- ✚ Update on ISAA membership
- ✚ Update on financial matters
- ✚ Update and consideration of further action: Fund raising
- ✚ Update and consideration of further action: Process of Nomination for Vigyan Sanstha Ratna award
- ✚ Future ISAA activities
- ✚ Any other matter with the permission of the Chair.

14th October, 2019.

Dr. Aparna A. Saraf
Hon. Secretary

N. B.:

- i) If there is no Quorum at **2.00 p.m.**, the meeting shall be adjourned. The adjourned meeting shall be reconvened at **2.30 p.m.** on the same day at the same venue and there shall be no quorum requirement. The business transacted at the said meeting shall be valid.
- ii) A confirmation of your presence at the Meeting through WhatsApp/Email alumni@iscm.ac.in at the earliest will be highly appreciated.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2019/12

October 19, 2019.

MINUTES OF THE ISAA EXECUTIVE COMMITTEE MEETING HELD ON 19TH OCTOBER 2019

A meeting of the Executive Committee of ISAA was held on 19th October 2019 in the Conference Room at 2.00 pm.

Following EC members and trustees were present for the meeting:

Prof. N.V. Thakkar, Dr. Aparna A. Saraf, Prof. A. D. Sawant, Prof. Chaphekar, Dr. Anil Nimkar and Dr. Sushma Ambadekar.

Dr. Gayatri Barabde attended the meeting as an invitee.

Dr. Sampurna Mukherjee had communicated her inability to attend the Meeting.

Following business was transacted with Prof. N. V. Thakkar in the Chair:

At the outset, Prof. Thakkar welcomed the EC Members and the invitee.

1. The minutes of last EC meeting held on 16th August 2019 were presented by the Hon. Secretary Dr. Aparna Saraf.

The minutes were unanimously approved by the EC.

2. Dr. Saraf updated on activities since last meeting: (i) A workshop on Potential to Performance (P2P) by alumnus Dr. Razia Manjrekar was organized on 21st September 2019. (ii) A Solid Waste Management Program for organic waste of the Institute was undertaken on 25th September 2019 in association with Bajaj Electricals, at the instance of alumnus Kartik Jogi. A HR team from Bajaj Electricals was also present. (iii) A lecture session on Municipal Solid Waste Management: Waste to Energy...Global Scenario by Prof. Arun D. Sawant was organized on 27th September 2019. (iv) A session on Google CrowdSource by Google Team, at the instance of alumnus Dr. Raj Patil, was organized on 5th October 2019. (v) A visit to Maharashtra Nature Park, conducted by the alumnus Dr. C. S. Lattoo, was organized on 12th October. Nearly 30 students of the Institute and alumni Dr. N. V. Thakkar, Dr. Chaphekar, Dr. Mrs Mandakini Thakkar, Dr. Kakade, Dr. Aparna Saraf, accompanied by Dr. Amit Saraf and Saumitra Thakkar joined the visit.

3. Dr. Saraf also updated about ISAA membership; 10 new members were added by her since the last meeting.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

4. Update on financial matters was given by Prof. Thakkar. He emphasized that it was necessary to transfer the balance, of the total amount corresponding to life membership fees collected, to the fixed deposit as part of the corpus fund. A major event, a 7-day Workshop on Analytical Instruments was being planned, which may require funds for expenses; therefore, he suggested that the required balance amount may be transferred to fixed deposit after the Workshop was over. All the members agreed.
5. Update and consideration of further action on Fund Raising: A rough draft for appeal for donation and format for acceptance of the donation was discussed. It was decided that the ISAA Committee for Fund Raising may finalise the drafts and plan further action in their next meeting.
6. Update and consideration of further action: Process of Nomination for Vigyan Sanstha Ratna Awards. Prof. Chaphekar presented a draft of appeal for the nominations, which was approved by the EC Members present. It was decided that the same may be placed on the WhatsApp Group of Core Committee for inviting nominations.
7. Discussions were held for Workshop on Analytical Instruments with Practical utility, to be conducted from 2nd to 9th December 2019. It was decided to approach Golden Jubilee Trust Fund, Joshi-Soman Memorial Fund and Industries for financial assistance for the same. It was also decided to approach various resource persons from the Industry to deliver talks. It was also decided to invite Hon. VC Prof Pednakar as Chief Guest and Alumnus Dr. Surendra Manjrekar as Guest of Honour for the Inaugural Function and Alumnus & Industrialist Shri P. G. Deshmukh for the Valedictory function. It was also decided to approach the Principal Secretary to the Governor and Secretary, Department of Higher & Technical Education for Inaugural/Valedictory functions, depending on their availability.

As there was no other matter, the meeting ended with Vote of Thanks to the Chair.

19th October 2019

Prof. N. V. Thakkar
Chairman

Dr. Aparna A. Saraf
Hon. Secretary

Re: Informal meeting of Fund Committee of Alumni Association

From: Prof. Narendra V. Thakkar (nvthakkar47@gmail.com)

To: arundsawant@gmail.com

Cc: pratap@prataporganics.com; drvmmulwad@yahoo.com; kvhippal@gmail.com; draparnasaraf@yahoo.co.in; bapatmm@yahoo.com

Date: Wednesday, 4 December, 2019, 11:16 pm IST

Dear All,

This is in continuation and partial modification of the content of the trailing email by Dr. A. D. Sawant convening a meeting of the ISAA Fund Raising Committee on 9th December 2019 at 5.00 p.m.

As you are aware the 7-Day Workshop on Analytical Instruments, organised by the Institute and the Alumni Association is currently on at the Institute. The Valedictory Function of the Workshop is scheduled on the same day, i.e. on Monday, the 9th December 2019 at 3.00 pm. with Shri P. G. Deshmukh as Chief Guest.

Hence, taking into consideration the convenience of all concerned that they may also be able to attend the Valedictory Function, it is proposed **in consultation with Dr. A. D. Sawant** that the members of the ISAA Fund Raising Committee may meet at the Institute at around 2.00 p.m. on the said day, have informal interaction on the matter, attend the Valedictory Function and then have a short formal meeting immediately thereafter.

May I therefore request you all to kindly make it convenient to come to the Institute **at around 2.00 p.m. on Monday, the 9th December 2019.**

With warm personal regards,

--N V Thakkar

From:
Prof. N. V. Thakkar

*Ex-Prof. & Head, Department of Chemistry,
The Institute of Science, Mumbai-400 032.

*Ex-Controller of Examinations,
Shivaji University, Kolhapur-416 004.

*Ex-O.S.D.,
Central University of Rajasthan,
Rajasthan.

On Wed, Dec 4, 2019 at 6:28 PM Arun Sawant <arundsawant@gmail.com> wrote:

Dear all,

Due to hectic program of workshop on 9th Dec at Institute, it is decided to have informal meeting of Fund committee at 5pm on the same day after the Valedictory function.

You are requested to make the occasion.

With Warm Regards,

Dr Sawant

The Institute of Science Mumbai Alumni Association

15, Madam Cama Road, Mumbai-400 032.

ISSA/ECM/2019/14

December 9, 2019

Minutes of the Meeting of the ISAA Fund Raising Committee Held on December 9, 2019.

The first meeting of the Members of the ISAA Fund Raising Committee was held at 2.15 pm on 9th December 2019 at The Institute of Science, Mumbai. Following persons attended the Meeting: Dr. A. D. Sawant, Shri P. G. Deshmukh, Dr. V. V. Mulwad, Dr. K. V. Hippalgaonkar and Dr. N. V. Thakkar. Shri Anil Nimkar and Dr. S. R. Dharwadkar were present as invitees.

Dr. M. M. Bapat had conveyed her inability to attend the meeting while Dr. Aparna Saraf could not remain present for entire time because of her involvement in the ongoing end-sem. examination.

Following business was transacted with Prof. A. D. Sawant, Coordinator of the Committee, in the Chair:

1. Suggestions to consider ways and means to raise funds for the Association to support its activities were invited and discussed. It was decided to collect donations and invite sponsorships.
2. The contents of the draft appeal for donation/sponsorship and the draft Format for Acceptance of the same were discussed. It was decided to finalise the same in the next meeting.

The meeting then ended with Thanks to the Chair.

Dr. A. D. Sawant
Coordinator, ISAA FRC.



Dr. Aparna Saraf
Hon. Secretary, ISAA



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2019/15

December 14, 2019

ISAA Alumni Meet

Date: Saturday, the 21st December, 2019
Time: 3.30 pm.
Venue: Room No. 36

PROGRAMME

3.30 pm **Registration and Fellowship**

4.00 pm **Interaction with Hon. VC, HBSU:**

- Welcome (Director)
- Alumni Association (President)
- Address by the Hon. VC, HBSU
- Response by Alumni
- Vote of Thanks (Secretary)

5.15 pm **High Tea**

Informal Interaction with the Hon. VC Sir to continue during Tea



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2019/16

December 14, 2019

NOTICE

ISAA Fund Raising Meeting

Date : Saturday, the 21st December, 2019
Time : 1.15 pm.
Venue : Conference Room

AGENDA

1. Minutes of the meeting held on 9th December 2019.
2. To take suggestions and decide strategies and methods of fund collections to augment corpus and inviting sponsorships.
3. Finalization of draft Appeals and format for acceptance of the donation.
4. Any other matter with the permission of chair.

14th December, 2019.

Dr. Aparna A. Saraf
Hon. Secretary

N. B.:

- i) If there is no Quorum at **1.15 p.m.**, the meeting shall be adjourned. The adjourned meeting shall be reconvened at **1.30 p.m.** on the same day at the same venue and there shall be no quorum requirement. The business transacted at the said meeting shall be valid.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2019/17

December 14, 2019

NOTICE FOR THE EXECUTIVE COMMITTEE MEETING

The Executive Committee Meeting (ECM) of The Institute of Science (Mumbai) Alumni Association (ISAA) will be held on Saturday, 21st December 2019 at 1.45 p.m. in Conference Room, The Institute of Science, 15, Madam Cama Road, Mumbai-400 032.

All the Trustees and EC Members are requested to make it convenient to attend the Meeting and confirm their presence at the earliest.

AGENDA

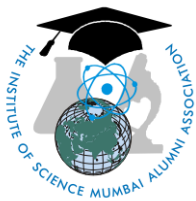
- ✚ Confirmation of Minutes last ECM held on 9th December 2019.
- ✚ Update on activities since last meeting.
- ✚ Update on ISAA membership
- ✚ Update on financial matters
- ✚ Ratification of the decisions taken in the meeting of the ISAA Fund Raising Committee
- ✚ Update and consideration of further action: Process of Nomination for Vigyan Sanstha Ratna award
- ✚ Any other matter with the permission of the Chair.

14th December, 2019.

Dr. Aparna A. Saraf
Hon. Secretary

N. B.:

- i) If there is no Quorum at **1.45 p.m.**, the meeting shall be adjourned. The adjourned meeting shall be reconvened at **2.00 p.m.** on the same day at the same venue and there shall be no quorum requirement. The business transacted at the said meeting shall be valid.
- ii) A confirmation of your presence at the Meeting through WhatsApp/Email alumni@iscm.ac.in at the earliest will be highly appreciated.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2019/15

December 21, 2019

MINUTES OF THE ISAA EXECUTIVE COMMITTEE MEETING HELD ON 21ST December 2019

A meeting of the Executive Committee Meeting (ECM) of The Institute of Science (Mumbai) Alumni Association (ISAA) was held on Saturday, the 21st December 2019 at 1.45 p.m. in Conference Room, The Institute of Science, 15, Madam Cama Road, Mumbai-400 032.

Following EC Members and Trustees were present:

Prof. N.V. Thakkar, Dr. Aparna A. Saraf, Prof. A. D. Sawant, Prof. S. B. Chaphekar, Dr. B. M. Patil, Dr. S.R. Tendulkar, Dr. Sushma Ambadekar, and Dr. Vinayak Parab.

Prof. V. D. Mendhulkar, Dr. Gayatri Barbde and Dr. Rupesh Gaikwad attended the meeting as invitees.

Dr. Anil Nimkar and Dr. Sajith (invited) communicated their inability to attend the meeting.

Following business was transacted with Prof. N. V. Thakkar in the Chair:

At the outset, Prof. Thakkar welcomed all the Trustees, EC Members and the invitees. He mentioned that several EC meetings and the Alumni Meet for Interactions Vice Chancellor were scheduled several times but had to be cancelled/postponed due to various reasons, including the heavy rains and he was happy that the said much awaited Alumni Meet was being held today.

1. The Minutes of last EC meeting held on 9th December 2019 were presented by the Hon. Secretary Dr. Aparna Saraf.

The minutes were unanimously approved by the EC.

2. Update on the activities since last EC meeting:

2.1. A major activity was a **7-day Workshop on Analytical Instrumentation (With Practical Utility)**, organised from 2nd to 9th December 2019. The workshop was a grand success, thanks to the efforts by the Convener Shri Anil Nimkar, Trustee-ISAA, Co-Conveners Dr. Gayatri Barabde and Dr. Aparna Saraf and the Organising Secretary Dr. Sushama Ambadekar and all the members of the Organizing Committee. The Workshop was inaugurated by the Hon'ble Vice Chancellor of HBSU Prof. Suhas Pednekar. Dr. Surendra Manjrekar and Shri P. G. Deshmukh were the Chief Guests at the Inauguration and Valedictory Functions, respectively. Over 35 participants from the Institute, other colleges and industry attended the Workshop.

2.2. Another major activity was ISAA Alumni Meet for Interaction with the Hon'ble Vice Chancellor Prof. Suhas Pednekar, on 21st December 2019.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

3. Update on ISAA Membership: The Hon. Secretary Dr. Saraf/Treasurer Dr. B. M. Patil informed that the total number of ISAA members as on 17th December 2019 was as follows:

Patron Members:	08
Life Members:	287

3. Financial Matters: The Treasurer Dr. B. M. Patil informed that the Association had six Fixed Deposits of Rs. 50,000/- each, totalling to Rs. 3,00,000/- in UCo Bank. The bank balance as on 31Oct2019 was Rs. 58,894.31. However, the Workshop on Analytical Instrumentation had improved the financial position of the Association.

4. Ratification of the decisions taken in the meeting of the ISAA Fund Raising Committee held earlier in the day 21st December 2019. The ISAA Fund Raising Committee, finalized the contents of An Appeal (copy attached) for Donations and a format for Acceptance of the Donations (copy attached).

5. Update and consideration of further action: Process of Nomination for Vigyan Sanstha Ratna Award: The Committee headed by Prof. S. B. Chaphekar for finalizing Vigyan Sanstha Ratna Award had invited nominations and was in the process of finalizing the awards. The Committee had proposed that the award(s) may be given away at a suitable function or the Annual Alumni Get-together.

6. Any other matter with permission of the Chair: Dr. Thakkar informed that the Annual Alumni Get-Together-cum-Dinner was being planned, along with many other activities.

As there were no other matters for discussion, the meeting ended with Vote of Thanks to the Chair.

21st December, 2019
Mumbai

Dr. N. V. Thakkar
Chairman

Dr. Aparna A. Saraf
Hon. Secretary



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM/2021/1

March 23, 2021.

NOTICE OF THE ISAA EXECUTIVE COMMITTEE MEETING **TO BE HELD ON 30TH MARCH 2021**

A meeting of the Members of the Executive Committee of ISAA will be held **ONLINE** on **Tuesday, the 30th March 2021 at 5.00 pm**. All the members of the Executive Committee and the Trustees of the Association are requested to attend the Meeting.

The detailed Agenda for the Meeting will follow soon.

Regards.

Dr. N. V. Thakkar
President, ISAA

Dr. Aparna Saraf
Hon. Secretary, ISAA



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM-AGENDA/2021/2

March 24, 2021.

AGENDA OF THE ISAA EXECUTIVE COMMITTEE MEETING **TO BE HELD ON 30TH MARCH 2021**

This is in continuation of the Notice dated 23rd March, 2021 of the meeting of the Members of the Executive Committee of ISAA to be held **ONLINE** on **Tuesday, the 30th March 2021 at 5.00 pm.**

Following is the Agenda for the Meeting:

AGENDA

1. Confirmation of the Minutes of the last ECM held on 21st December, 2019. (Attached)
2. Report on the activities since last EC meeting.
3. Update on the ISAA membership.
4. Annual Report for the year ending March 31, 2020. (Attached)
5. Financials: Statement Income & Expenditure and Balance Sheet. (Attached)
6. Status on filing of Income Tax Returns and documents with Charity Commissioner's Office.
7. AGBM: To be held on 31st March 2021.
8. Discussion on future activities of the Association
9. Resignation of Treasurer Dr. B. M. Patil.
10. Any other matter with the permission of Chair.

All the members of the Executive Committee and the Trustees of the Association are requested to attend the Meeting. The link to join the meeting online through Google Meet will be sent one day prior to the day of meeting.

Regards.

Dr. Aparna Saraf
Hon. Secretary, ISAA

N. B.: If there is no Quorum at **5.00 p.m.**, the meeting shall be adjourned. The adjourned meeting shall be reconvened at **5.30 p.m.** on the same day at the same venue and there shall be no quorum requirement. The business transacted at the said meeting shall be valid.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/ECM-AGENDA/2021/3

March 31, 2021.

MINUTES OF THE ISAA EXECUTIVE COMMITTEE MEETING HELD ON 30th MARCH 2021

A meeting of the Executive Committee Meeting (ECM) of The Institute of Science (Mumbai) Alumni Association (ISAA) was held on Tuesday, 30th March 2021 at 5 p.m. on Google Meet.

Following EC Members and Trustees were present:

Prof. N.V. Thakkar, Dr. Aparna A. Saraf, Prof. A. D. Sawant, Dr. Jairam Khobragade, Dr. Anil Nimkar, Dr. B. M. Patil, Dr. S.R. Tendulkar, Dr. Ambuja Udas, Mrs. Shilpa Sabnis, Dr. Sushma Ambadekar, and Dr. Vinayak Parab.

Dr. Hippalgaonkar and Prof. V. D. Mendhulkar, attended the meeting as invitees.

At the outset, Prof. Thakkar welcomed all the Trustees, EC Members and the invitees for the Online EC Meeting. Following business was transacted with Prof. N. V. Thakkar in the Chair.

Agenda Item 1: Confirmation of the Minutes of the last ECM held on 21st December, 2019.

The Minutes of the EC Meeting held on the 21st December, 2019 were presented by the ISAA President Prof. N.V. Thakkar. Appeal for donation & Format for acceptance of donations was ratified.

The minutes were unanimously approved by the EC committee.

Dr. Ambuja Udas proposed and Dr. Vinayak Parab seconded the motion.

Agenda Item 2: Report on the activities since last EC meeting.

Prof. Thakkar informed that a 7 Days Workshop on Analytical Instruments (with Practical Utility) was conducted from 2nd to 9th December 2019 since the last EC Meeting. Alumnus Dr. Anil Nimkar was the convener. Dr. Gayatri Barabde & Dr. Aparna Saraf were the Co-convenors while Dr. Sushma Ambadekar was the Organising Secretary. The workshop was conducted in collaboration with Industry. 40 participants from The Institute, Industry and other organizations benefited from the Workshop.

Reports of the Alumni Association activities were read by Dr. Aparna Saraf.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

Agenda Item 3: Update on the ISAA membership

Prof. Thakkar updated that since January 2019 there were 07 Patron members and 230 Life members. The membership increased to 08 Patron members and 287 Life members in December 2019.

Agenda Item 4: Annual Report for the year ending March 31, 2020

Dr Aparna Saraf presented the annual report of ISAA and Workshop report. Prof. Thakkar informed that about 26 activities were conducted during the period before Covid-19 pandemic struck. He also thanked Dr. Saraf for getting financial support from ANCHROM and also thanked Golden Jubilee committee for helping few needy participants with their fees for the workshop.

Dr. Hippalgaonkar suggested that all Departments should plan such programs in future. He also asked Dr Mendhulkar to convene the meeting of all Heads of the Departments to submit the plan of various activities.

Dr. Hippalgaonkar proposed and Prof. A.D. Sawant seconded the motion.

Agenda Item 5: Financials: Statement Income & Expenditure and Balance Sheet.

Prof. Thakkar informed that the Audit for the Financial year is complete and Returns for IT and Charity Commissioner were also filed.

Surplus of Rs 1,15,149 was generated during the financial year. Prof. Thakkar also informed that the sum of Rs.15,792 is shown as Cash with Manager and the same is being reflected every year in the Financial Statement from at least 2014-15 onwards. Previous office bearers informed that there is no cash at the end of any Financial Year.

Dr Hippalgaonkar and Prof. Sawant suggested to take the advice from CA.

Prof. Thakkar further informed that the following donations were made without the formal appeal by the alumni.

Prof. A.D. Sawant: Rs. 25,000
Dr. A.E. Lakdawala: Rs. 4,000
Dr. Mayuri Joshi: Rs. 5000
Dr. Rupesh Gaikwad: Rs. 5000

Dr. Anil Nimkar proposed and Prof. Mendhulkar seconded the motion.

Agenda Item 6: Status on filing of Income Tax Returns and documents with Charity Commissioner's Office.

Prof. Thakkar informed that Income Tax Returns and documents with Charity Commissioner's Office were duly filed by the auditor M/s Sabbharwal.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

Agenda Item 7: AGBM: To be held on 31st March 2021.

Prof. Thakkar informed that the next AGBM would be held online on 31st March 2021 due to current pandemic situation.

Dr. Vinayak Parab proposed and Dr. Anil Nimkar seconded the motion.

Agenda Item 8: Discussion on future activities of the Association

Dr Thakkar gave an idea on the activities lined up, which included
Several On-line talks by experts/alumni on different topics of interest
Fund raising drive
Alumni get together & Dinner
Vigyan Sanstha Ratna Awards

Agenda Item 9: Resignation of Treasurer Dr. B. M. Patil.

Prof. Thakkar informed that Treasurer, ISAA, Dr. BM Patil has tendered his resignation for personal reason. The association thanked him for his support and accepted his resignation but asked him to continue till the finalization of accounts for the financial year 2021.

Dr. Aparna Saraf proposed the name of Dr Sushma Ambadekar to replace BM Patil since she has done the financial accounting for the workshop

Dr. Anil Nimkar proposed and Dr. Hippalgaonkar seconded the motion.

Agenda Item 10: Any other matter with the permission of Chair.

Prof. Thakkar brought to the notice of all the members regarding the changes in the EC Members and their attendance.

He informed that Dr. Madhav Chavan & Dr. Aruna Samant have submitted their resignation and Dr. Helavi was also no longer at the Institute, so it was suggested to formally remove them as EC Members.

Regarding the EC attendance Prof. Thakkar informed that active participation of all EC members is required and EC members should attend all the EC Meetings. He further suggested that if any EC member remains absent for 03 consecutive meetings without permission then the member is liable to be discontinued.

This was proposed by Prof. Mendhulkar and seconded by Dr. Sushma Ambadekar.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

The matter of appointment of Auditor, M/s Sabbarwal & associates & his remuneration to be taken at AGBM on 31st March 2021.

The current remuneration being Rs.17,700 which the auditor has asked to revise to Rs. 23,600 (Audit: 10K + 5K for filing IT/Charity returns each + 18% GST amounting to Rs. 23,600).

The meeting concluded with Vote of Thanks to the Chair.

Dr. N. V. Thakkar
President, ISAA

Dr. Aparna Saraf
Hon. Secretary, ISAA



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/Resolution/2021/01

31st March, 2021.

Executive Committee Resolution

Extract of the Minutes of the Meeting of the Executive Committee of The Institute of Science Alumni Association held online at 5:00 p.m. on 30th March 2021.

“Resolved...

--that Dr. Sushama Ambadekar to be the Treasurer for ISAA due to resignation of previous Treasurer, ISAA, Dr. B.M. Patil.

--that the bank account (A/c No. 03860100116041) of The Institute of Science Alumni Association with the UCO Bank, Madam Cama Road, Mumbai be operated by the following office bearers of the Association, who are hereby authorized for the purpose:

Prof. N. V. Thakkar	President
Dr. Aparna Saraf	Hon. Secretary
Dr.. Sushama Ambadekar	Treasurer

--that the account be operated **JONTLY** by Dr.. Sushama Ambadekar (Treasurer) **AND** either Prof. N. V. Thakkar (President) **OR** Dr. Aparna Saraf (Hon. Secretary).

-- that this resolution be communicated to the UCO Bank and shall remain in force until notice in writing of its withdrawal, or cancellation is given to the Bank by the Association.”

Certified that the above is a correct copy of the Resolution passed on 30th March 2021 by the Members of the Executive Committee of The Institute of Science Alumni Association.

Dr. Aparna Saraf

Hon. Secretary



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/AGENDA-AGBM2020/31MAR2021

March 25, 2021.

AGENDA OF THE ISMAA ANNUAL GENERAL BODY MEETING (2020)

TO BE HELD ON 31ST MARCH 2021

This is in continuation of the Notice of the Annual General Body Meeting (AGBM) of the Members of The Institute of Science Mumbai Alumni Association (ISMAA) for the year 2020 to be held **ONLINE** on **Wednesday, the 31st March 2021 at 5.00 pm.**

Following is the Agenda for the AGBM Meeting:

AGENDA

1. 1A. Confirmation of the Minutes of the last AGBM held on 5th January 2019. (Attached)
1B. Confirmation of the Minutes of the General Meeting held on 16th February 2019. (Attached)
2. Annual Report for the year 2019-20. (Attached).
3. Audited Statements of Accounts for the year ending 31st March 2020. (Attached)
4. To appoint an Auditor to audit the Accounts of the Association for the year FY 2020-21 and fix his remuneration.
5. Discussion on future activities of the Association
6. Any other matter with the permission of Chair.

All the registered patron and life members of the Alumni Association are requested to attend the Meeting. Those alumni who are not yet registered members are also invited to attend the Meeting. We request such alumni to consider registration as life members at the earliest.

The link to join the meeting online through Google Meet will be sent one day prior to the day of meeting.

Regards.

Dr. Aparna Saraf

Hon. Secretary, ISAA

N. B.: If there is no Quorum at **5.00 p.m.**, the meeting shall be adjourned. The adjourned meeting shall be reconvened at **5.30 p.m.** on the same day at the same venue and there shall be no quorum requirement. The business transacted at the said meeting shall be valid.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/AGENDA-AGBM (2021)/18JUN2022

May 31, 2022.

AGENDA OF THE ISMAA ANNUAL GENERAL BODY MEETING (2021)

TO BE HELD [ONLINE](#) ON 18TH JUNE 2022

This is in continuation of the Notice of the Annual General Body Meeting (AGBM) of the Members of The Institute of Science Mumbai Alumni Association (ISMAA) for the year 2021 to be held **ONLINE** on **Saturday, the 18th June 2022 at 5.30 pm.**

Following is the Agenda for the AGBM Meeting:

AGENDA

1. Confirmation of the Minutes of the last AGBM held on 31st March 2021. (Attached).
2. Annual Report for the year 2020-21. (Attached).
3. Audited Statements of Accounts for the year ending 31st March 2021. (Attached).
4. To appoint an Auditor to audit the Accounts of the Association for the year FY 2021-22 and fix his remuneration.
5. Discussion on future activities of the Association.
6. Election of the Executive Committee.
7. Any other matter with the permission of Chair.

All the registered patrons and life members of the Alumni Association are requested to attend the Meeting. Those alumni who are not yet registered members are also invited to attend the Meeting.

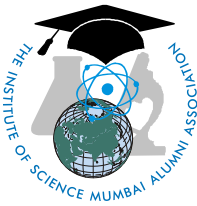
The link to join the meeting online through Google Meet will be sent prior to the day of meeting.

Regards.

Dr. N. V. Thakkar
President, ISAA

Dr. Aparna Saraf
Hon. Secretary, ISAA

- N. B.: 1.** If there is no Quorum at **5.30 p.m.**, the meeting shall be adjourned. The adjourned meeting shall be reconvened at **6.00 p.m.** on the same day on the same online platform and there shall be no quorum requirement. The business transacted at the said meeting shall be valid.
- 2.** The Executive Committee comprises of the President, Vice-President, Hon. Secretary, Jt. Secretary, Treasurer and five members. Director, The Institute of Science, Mumbai is ex-officio patron member. Immediate Past President and Hon. Secretary are ex-officio members.
- 3.** Those alumni who are not yet registered members are requested to consider registration as life member by submitting the membership form and paying the membership fees at the earliest.



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

15, Madam Cama Road, Mumbai 400 032.
Phone: 022-2844219, 2829293/4/5

Membership Form

Name: Mr./Mrs./Ms./Dr. _____

Designation: _____

Address with telephone no. and email address:

Residential: _____

Professional: _____

Year of passing: _____

Degree obtained: _____

Subject: _____

Department and name of the guide (if by research): _____

Field expertise with present designation: _____

Your expectations from Alumni Association: _____

In what way you can contribute to strengthen Alumni Association: _____

Please suggest three names and addresses of the Institute Alumni you know and feel are not yet the members of Alumni Association:

1. _____

2. _____

3. _____

I am enclosing herewith DD/Cheque no. _____ dated _____ of Rs. _____ towards _____ membership fee of the Alumni Association drawn in favour of **The Institute of Science Mumbai Alumni Association**, payable at Mumbai.

Signature



THE INSTITUTE OF SCIENCE MUMBAI ALUMNI ASSOCIATION

Regn. No: E-22070, Mumbai, dt. 29.9.2004

15, Madam Cama Road, Mumbai 400 032.

ISSA/Appeal/2019

August 26, 2019.

An Appeal

As you are aware, The Institute of Science is now the Lead College of the recently established State's first cluster university, Dr. Homi Bhabha State University, Mumbai, with the Institute of Science, Elphinstone College, Sydenham College and Secondary Training College, Mumbai as constituent colleges. The Institute is also completing 100 years of its illustrious existence.

The Institute of Science Mumbai Alumni Association (ISAA) organizes and financially supports many activities at the Institute in accordance with its objectives. Click on the link https://www.iscm.ac.in/ISAA_reports_2002-2019.PDF to know more about the ISAA and its activities. There is much more that can be done. This being the Centenary Year (1920-2020) of the Institute, many more activities/events are being considered.

We will all appreciate that the Institute has played an important role directly or indirectly in shaping our career and life. You may consider that it is time to pay back to your Alma Mater in whatever way you can and lend your helping hand in one or more ways. We, on behalf of the ISAA Executive Committee, appeal to you to consider:

- (i) donating a suitable amount to the ISAA corpus fund,
- (ii) donation for a specific purpose like instituting annual prize/scholarship/an event/ lecture or a lecture series on annual basis in your own name or in the name of your near and dear ones,
- (iii) sponsoring an event like a lecture, workshop, alumni get-together, alumni dinner/AGM/event expenses/hospitality expense at an event etc.
- (iv) donation through the organization/company you are attached with.

Every activity of ISAA requires funds. Hence donate generously. There is no lower or upper limit.

In addition, you may also like to consider the following:

- 1) If you think that you can contribute to the teaching of PG classes on specific syllabus topics, please let us know your subject and the topics that you can take.
- 2) You can take lectures/seminars/workshops/discussion in the field of your expertise which can be useful to the staff/students/alumni of the Institute.
- 3) You can help organizing industrial visits, hold campus interviews, consider ISc students for internship, hand on experience and/or employment in your organization; you can also refer your research problems and sponsor research projects to the Institute faculty.
- 4) Each one of you can send us contact details of your batch-mates, juniors, seniors or ISc friends so that we can request them to get connected. You may also ask them to become ISAA Life Members.
- 5) If you have not yet become the ISAA Life Member, please pay the life membership fee of Rs. 1000/- (US \$ 200/- or equivalent for those abroad) and become Life Member or become the ISAA Patron Member by paying a fee of Rs. 10,000/- (Please log onto <https://www.iscm.ac.in/alumni.php>).

Your suggestions, if any, are most welcome.

Friends, it is time to come forward and act, and ACT NOW.

Yours Sincerely,

Prof. A. D. Sawant
Coordinator,
ISAA Fund Raising Committee

N. B. : If you need any clarification, please feel free to contact any one of the following:

Prof. A. D. Sawant, Coordinator, ISAA Fund Raising Committee, 9821734622;
arundsawant@gmail.com

Prof. N. V. Thakkar, President, ISAA, 9833456412; nvthakkar47@gmail.com

Dr. Aparna Saraf, Hon. Secretary, ISAA, 9869357636; draparnasaraf@yahoo.co.in

ISAA Fund Raising Committee

Dr. A. D. Sawant
(Coordinator)

Shri P.G. Deshmukh

Dr. K.V. Hippalgaonkar

Dr. Mrunal M. Bapat

Dr. Vinita V. Mulwad

Dr. N. V. Thakkar
(President, ISAA)

Dr. Aparna A. Saraf
(Hon. Secretary, ISAA)

Dr. B. M. Patil
(Treasurer, ISAA)

From:

Name in Full:

Designation:

Office Address:

Residential Address:

Email Id:

Mobile No. :

Landline No. :

To,
The President/Hon. Secretary,
The Institute of Science Mumbai Alumni Association (ISAA),
15, Madam Cama Road, Mumbai-400032.

Dear Sir/Madam.

Attached herewith please find a cheque/Net Banking Transaction no. _____ dated _____ on _____ (Bank's Name) for Rs. _____ (Rupees _____) as the donation to The Institute of Science Mumbai Alumni Association towards (purpose) as given below* :

1*. This amount may please be accepted as my/our contribution to the general corpus of the Association the interest on which may be utilized towards the fulfilment of the objectives of the Association.

2*. This amount may please be accepted to create a corpus the interest on which, may be utilized to institute annual prize/scholarship/an event/ lecture/a lecture series on annual basis in the name of _____.

3*. This amount may please be accepted and utilized to sponsor/meet the expenses towards lecture/ workshop/ alumni get-together/alumni dinner/AGM expenses/event expenses/hospitality expenses at an event/Any other (please specify) _____.

(* Strike out which is not applicable)

4. In case for any reason if the amount donated cannot be utilized for the purpose as specified above, I/we hereby authorize the Executive Committee to take appropriate decision to utilize the amount/interest thereon for any purpose in accordance with the objects of the Association.

With best wishes,

1.

2.

Name(s)

PAN _____ AAdhar No. _____ PAN _____ AAdhar No. _____
(Name & Signature of the Donor/Donors)

Date:

Place:

Note: The **cheque**, in favour of The Institute of Science Mumbai Alumni Association, along with the letter may please be forwarded to Dr. Aparna Amit Saraf, Hon. Secretary, The Institute of Science Mumbai Alumni Association (ISAA), 15, Madam Cama Road, Mumbai-400032.

Mention **transaction no.** and details, in case of online transaction
Kindly enclose self-attested copies of PAN and AADHAR